



Town of Garrett Park
PO Box 84
4600 Waverly Avenue
Garrett Park, Maryland 20896

Regular Meeting of Town Council
Garrett Park Town Hall
10814 Kenilworth Avenue
Garrett Park, Maryland 20896

Town Council Meeting: 10 February 2014

Minutes

Call to Order: Mayor Benjamin called the meeting to order at 7:30 PM. Present were Councilmembers Schulp, Wegner, Welch and Chantry. Also present were Town Manager Swearingen, a small number of Town residents, Margaret Soltan from the Bugle and Lori Conlon, Chair of the Citizens Sidewalk Advisory Committee.

Approval of Agenda: The agenda was approved as distributed without objection.

Presentations by Residents: Mayor Benjamin announced the death of Elmer Sichert, a good friend of many Town residents.

Lori Conlon provided information about the Citizens Sidewalk Advisory Committee's "Tree Walk" on Sunday and will send to the Council her notes on the numbers and types of trees along the possible routes of the SRTS sidewalks.

Approval of Minutes: The minutes of the January 13, 2014 regular meeting were approved without objection.

Action: - Ordinance 2014-01: Mid-Year Budget Adjustment.

Mayor Benjamin presented the mid-year Budget Amendment, Ordinance 2014-1. Councilmember Chantry MOVED approval of the ordinance, Councilmember Wegner SECONDED and it was approved unanimously.

Discussion: Town Council members provided updates on their liaison assignments.

Councilmember Wegner reported the status of:

Safe Routes To School grant project: the SHA has now suggested an option of using an engineering firm under contract with SHA rather than going through the RFP process. This option would eliminate the delay of review by the SHA Procurement Office. The Mayor and Town Manager will meet with SHA to learn more about this process.

The Street Rehab project: the contract with M.T. Laney has been signed. Work is expected to start in March.

Councilmember Wegner also reported on:

Use of Salt on icy streets. The rock salt product currently being used by the Town Maintenance crew could be a long-term problem to animals and plants.

Councilmember Wegner will research and make a recommendation regarding how best to clear ice and snow from Town streets at a later Council meeting.

Smart Energy Community Program: the Town has submitted a proposal to obtain funding for assistance with determining ways the Town can make its buildings more energy efficient and reduce use of fossil fuels.

Councilmember Flynn reported the status of the Personnel Manual:

She has moved ahead with the completion of the draft manual and has asked Mayor Benjamin to read and comment on that draft. She will propose a work session on the manual when the draft is ready for discussion by the Council.

Councilmember Chantry reported the status of the new web site:

The Web Site Committee prioritized the requirements for a new website. An RFP has been developed and is ready to be sent out to prospective bidders.

Town Manager Swearingen reported on the status of Storm Drain Projects:

The Shelley Court storm drain is not working properly. The design Engineer, Chester Engineers, agree that the design was faulty and have also agreed to make the needed changes at their expense.

The North Kenilworth storm drain is working properly and was approved by the Town.

The Town also reached an agreement with Cylos, Inc. the company that constructed both storm drains and settled all outstanding invoices.

Town Manager Swearingen also informed the Council that the Town of Chevy Chase has asked Garrett Park to join them in sponsoring a Candidates Forum for State and County offices. There is not cost to being a sponsor. The Town is being asked to provide information to town residents about the forum.

Mayor Benjamin reported the following:

He has discussed the street light ownership issue with Delegate Al Carr and asked that the Town be part of the support group in any discussions with Pepco regarding ownership of the lights.

Councilmembers Welch and Wegner are working on a comprehensive parking review and will make a report to the Council at a later date.

Adjournment

The meeting was adjourned at 8:25 PM.



Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gene Swearingen".

Gene Swearingen, Clerk-Treasurer